



## NOTICE OF MEETING OF THE BOARD OF DIRECTORS SONOMA COUNTY HARVEST FAIR

**June 10, 2020**  
**5:00 p.m.**

Notice is hereby given that meetings of the Sonoma County Harvest Fair will convene at times and location set forth in this notice.

In accordance with Executive Order N-29-20 the June 10, 2020 Sonoma County Harvest Fair Board meeting will be held virtually.

The web conferencing system Zoom will be utilized for this meeting. To participate in the meeting you will need a computer connected to the internet with microphone capabilities or a telephone. (It is not necessary to have a camera). A smart phone or tablet can also be utilized to join the meeting. To test your equipment please use this link: <https://zoom.us/test>

Join Zoom Meeting

<https://us02web.zoom.us/j/82794195181?pwd=dldJbXYvamZ2YU5DSEIRm2o1UHRpUT09>

Dial by your location: 1 669 900 6833

Meeting ID: 827 9419 5181

Password: 702601

**BOARD MEMBERS:** President, Les Perry; Pat Emery, Vice-President;

Jacqueline Balletto, Becky Bartling, Percy Brandon, Cindy Crane, Rocco Cunningham, Scott Goynes, Michael Haney, Karissa Kruse/Amy Tesconi, Teejay Lowe, Jake Martini, Mo McElroy, Tammi Matthias, Jason Schneider, Andrew Smith

1. Call to Order
2. Introduction of Guests
3. Public Comments on issues not on the Agenda: *Any member of the audience desiring to address the Board on a matter not on the agenda: Please stand and after receiving recognition from the Chair, please state your name and make your comments. In order that all interested parties have an opportunity to address the Board, each person is granted 3 minutes to speak. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen. For items that are on the agenda, each person will be allowed to address the topic being discussed, and will be allowed 3 minutes to speak.*
4. Approval of Agenda
5. Discussion and possible action to approve the Financial Statements through May 31, 2020
6. Approval of Item 1 on the Consent Agenda  
*The Consent Agenda includes routine financial and administrative actions that are usually approved by a single majority vote. Questions or comments are accepted, but there will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Agenda and placed on the Regular Agenda under the appropriate Committee or Agenda Item.*
7. President's Report- Les Perry
8. Update: Sonoma County Event Center COVID-19
9. Update: Professional Food Competition
10. Update: Professional Wine Competition
11. Discussion & Possible Action: 2020 Sonoma County Harvest Fair
12. Request for Future Agenda Items
  - Contract with Sonoma County Fair
13. Adjournment

*\*DISABLED ACCOMODATION: If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact 707-545-4203. Advance notification within this guideline will enable the County to make reasonable arrangements to ensure accessibility.*

### CONSENT AGENDA

1. Approval of May 13, 2020 Harvest Fair Board Meeting Minutes (Attachment #1)



**Sonoma County Harvest Fair**  
**DRAFT Minutes of the**  
**Board of Directors' Meeting**  
**Wednesday, May 13, 2020 5:30 p.m.**

In accordance with Executive Order N-29-20 the May 13, 2020 Sonoma County Harvest Fair Board meeting was held virtually. All actions were voted on by roll call.

**DIRECTORS PRESENT:** Les Perry, President; Pat Emery, Vice-President; Becky Bartling, Jacqueline Balletto, Percy Brandon, Cindy Crane, Rocco Cunningham, Teejay Lowe, Scott Goyne, Jake Martini, Mo McElroy, Jason Schneider, Andrew Smith, Amy Tesconi

**DIRECTORS ABSENT:** Michael Haney, Tammi Matthias

**OTHERS PRESENT:** Heather Borck, Jane Engdahl, Kaitlyn Findley-Thorn, Bob Fraser, Sheila Quince, Paulette Swallow

The meeting was called to order by President Perry at 5:30 p.m.

**INTRODUCTION OF GUESTS:** None

**PUBLIC COMMENTS:** None

**APPROVAL OF THE AGENDA:**

**Director Lowe moved to approve the agenda; Director Goyne seconded the motion; the motion passed unanimously.**

**DISCUSSION AND POSSIBLE ACTION TO APPROVE THE FINANCIAL STATEMENTS THROUGH APRIL 30, 2020:**

Exhibits Coordinator Borck presented the Financial Statements. **Director Lowe moved to approve the Financial Statements through April 30, 2020; Director Martini seconded the motion; the motion passed unanimously.**

**APPROVAL OF ITEM 1 ON THE CONSENT AGENDA:**

**Director McElroy moved to approve items 1 on the consent agenda; Director Martini seconded the motion; the motion passed unanimously.**

**PRESIDENT'S REPORT:**

President Perry indicated that he had followed up with Sonoma County Vintners. The President of the Vintners has apologized for this frustrating process. The board is working with Michael Haney to determine why payment has not been received. President Perry asked staff to send him documentation indicating that Sonoma County Harvest Fair was part of the aggregate application.

**UPDATE: SONOMA COUNTY EVENT CENTER COVID-19**

CEO Bartling reported that due to COVID-19 and the restrictions on mass gatherings events have been cancelled at the fairgrounds. The fairgrounds is working through the process with the Health Department to be able to hold a few wine judging events that are currently on the calendar. Many of the events that have been cancelled are rescheduling for future dates.

**DISCUSSION AND POSSIBLE ACTION: 2020 HARVEST FAIR**

The Board discussed options to support local business. It was suggested to offer a best take out, people's choice award. It was also determined that holding the wine competition and professional food competition would be ways to help advertise local business. **Director Lowe moved to hold the professional wine and professional food competitions in 2020; Director Goyne seconded the motion; the motion passed unanimously.**

The amateur wine and homebrew competitions will be postponed until 2021. At this time the board instructed staff to not spend time preparing for the grand tasting as at this time, it does not seem feasible to be able to offer a safe way to provide this event in 2020.

**DISCUSSION AND POSSIBLE ACTION: AWARDS NIGHT 2020**

CEO Bartling explained that the possibility of holding awards night in its' current format is not likely. Exhibit Coordinator Borck informed the board that she had reached out to the Luther Burbank Center Regarding the contract and the Luther Burbank Center will carry the deposit forward to 2021 or refund. **Director Lowe moved to postpone holding an awards night event until 2021; Director Tesconi seconded the motion; the motion passed unanimously.**

The board discussed selection Harvest Fair Agriculture Award recipients for 2020. **Director Emery moved to delay the selection process to 2021. Director Lowe seconded the motion. The motion passed unanimously.**

**UPDATE: PRO WINE JUDGING**

Professional Wine Coordinator Quince reported that she has been working on sending and receiving contracts. Director Lowe asked if judges from out of state are committing to coming. Quince responded at this point yes, but that she is prepared to substitute local judges if need be.

**REQUEST FOR FUTURE AGENDA ITEMS:**

- Contract with Sonoma County Fair

**Director Lowe moved to adjourn the meeting at 6:0p.m., Director Goyne seconded the motion; motion passed unanimously.**

**CONSENT AGENDA**

1. Approval of March 11, 2020 Harvest Fair Board Meeting Minutes